

Be the Founding Builder of Something Extraordinary: Director of Operations at Las Vegas' First All-Boys Public Charter School

Before you continue reading, imagine this: You're standing in the halls of a brand-new school that's changing lives in Las Vegas. Young boys from African American and Hispanic communities—who have historically been underserved—are thriving because of systems YOU built from the ground up. This isn't just a job—it's a chance to make history and transform education in our community.

Who We Are

Purpose Leadership Academy is Las Vegas' first all-boys public charter school dedicated to empowering K-8 students, particularly from African American and Hispanic communities. We're not just building a school; we're creating a movement that will change the educational landscape in Nevada. Our mission is to develop young men of purpose, leadership, and excellence.

Your Impact as Founding Director of Operations

As our Founding Director of Operations, you won't just run systems—you'll create them. You'll be the architect of our school's operational foundation, ensuring that every non-instructional aspect of our academy supports our mission of uplifting young men in our community. Reporting directly to the Chancellor/Executive Director, you'll build and lead a team that makes our vision possible.

What You'll Build & Lead

Your Team:

- Student Recruitment and Enrollment Manager
- Attendance and Compliance Manager
- Front Office Personnel

Your Operation Zones:



School Environment Master

- Create safe, inspiring learning spaces where young men can thrive

- Develop systems that keep our facilities running smoothly and safely
- Transform our physical space into a place that communicates excellence



Financial Orchestrator

- Craft and manage budgets that maximize our resources for student impact
- Develop financial systems that ensure sustainability and growth
- Secure and manage resources to support our unique educational model



Strategic Problem Solver

- Identify challenges before they become obstacles
- Create innovative solutions to operational roadblocks
- Continuously improve systems based on data and feedback



Community Connection Builder

- Develop relationships with vendors, partners, and stakeholders
- Create systems for meaningful family engagement
- Represent our mission in the broader Las Vegas community



Systems Architect

- Design enrollment, attendance, and compliance processes that support our mission
- Implement technology solutions that enhance learning and streamline operations
- Ensure all systems align with our commitment to equity and excellence

Core Competencies We're Looking For

Leadership Excellence

- You inspire teams to achieve ambitious goals
- You cultivate leadership in others
- You thrive in startup environments where you can build from scratch

Analytical Problem-Solving

- You make data-informed decisions

- You anticipate challenges and develop proactive solutions
- You translate complex problems into actionable steps

Operational Expertise

- You create efficient systems that others can follow
- You understand how to manage resources effectively
- You have experience in budgeting and financial oversight

Mission Alignment

- You're passionate about educational equity for boys of color
- You believe in the power of education to transform communities
- You're committed to creating environments where all students can excel

Relationship Building

- You communicate effectively with diverse stakeholders
- You build trust through transparency and follow-through
- You collaborate effectively in team environments

Qualifications That Set You Up For Success

- Bachelor's degree (any field that has equipped you with relevant skills)
- 3-5 years of operations management experience (education setting preferred but not required)
- Demonstrated success in leadership positions
- Experience managing budgets and financial resources
- Proficiency with technology systems and operational tools
- A track record of building effective systems and processes

The Rewards

- Salary: \$55,000 with performance incentives and bonuses
- Impact: Be part of the founding team of the first all-boys public charter school in Las Vegas
- Growth: Opportunity to shape a growing organization from the ground floor
- Purpose: Direct contribution to changing educational outcomes for underserved communities
- Leadership: Chance to build and lead your own operational team

Your Journey to Joining Our Team

We've designed our application process to identify leaders who are truly ready to take on this transformative role:

1. Video Screening Questions: Share your vision and experience
2. Performance Task: Demonstrate your operational problem-solving abilities
3. In-Person Interview: Connect with our leadership team
4. Reference Check: Help us understand your impact and leadership style
5. Final Offer: Join our mission to transform education in Las Vegas

Ready to Build Something Revolutionary?

If you're excited about creating systems that will empower generations of young men in Las Vegas, we want to hear from you. This isn't just an operations role-it's your chance to be a founding architect of educational change in our community.

Apply now by submitting your resume and cover letter to purposeleadershipacademy@gmail.com

Purpose Leadership Academy is committed to building a diverse team that reflects our student community. We are an equal opportunity employer and strongly encourage candidates from all backgrounds to apply.